

Sheet1

FIELD_	FIELD_NAME	FIELD_DESC	FIELD_PICT	FILE
AA001	DATE	D 8 Appointment Date	99/99/99	###
AA002	LASTNAME	C 20 Last Name		###
AA003	COMPANY	C 30 Company or Employer		###
AA004	TYPE	C 1 Type of Appointment	!	###
AA005	TDESCRIP	C 20 Type Description		###
AA006	SUBJECT	C 30 Subject of Appointment		###
AA007	STATUS	C 1 Appointment Status	!	###
AA008	SDESCRIP	C 20 Status Description		###
AA009	D_DAY	C 10 Day of Week		###
AA010	M_DAY	C 20 Full Month Name		###
EA001	DATE	D 8 Date of Expense	99/99/99	###
EA002	TYPE	C 15 Type of Expense		###
EA003	DESCRIP	C 30 Expense Description		###
EA004	PURPOSE	C 27 Purpose of Expense		###
EA005	PARTY	C 30 In the Service Of...		###
EA006	FULLNAME	C 30 Last Name of Person Paid		###
EA008	AMOUNT	N 10 Amount of Expense	9999999.99	###
EA009	REIMBURS	C 1 Reimbursed (Y/N)?	!	###
EA010	DATREIMB	D 8 Date Reimbursed	99/99/99	###
EA011	DIFF	N 10 Balance Outstanding	9999999.99	###
EA012	AUTO	C 1 Automobile Expense (Y/N)?	!	###
EA013	MILEAGE	N 5 Amount of Travel Mileage		###
FA001	LASTNAME	C 20 Last Name		###
FA002	EMPLOYER	C 30 Company/Employer		###
FA003	SUBJECT	C 30 Subject of Follow Up		###
FA004	CDATE	D 8 Date of Initial Contact	99/99/99	###
FA005	CTYPE	C 1 Type of Initial Contact	!	###
FA006	CDESCRIP	C 20 Description of Contact		###
FA007	DATE	D 8 Follow Up Date	99/99/99	###
FA008	TYPE	C 1 Type of Follow Up	!	###
FA009	TDESCRIP	C 20 Description of Follow Up		###
FA010	STATUS	C 1 Follow Up Status	!	###
FA011	SDESCRIP	C 10 Status Description		###
NA001	LASTNAME	C 20 Last Name		###
NA002	EMPLOYER	C 30 Company/Employer		###
NA003	BUSCITY	C 20 Company/Employer City		###
NA004	BUSSTATE	C 2 Company/Employer State	!!	###
NA005	BUSZIP	C 10 Company/Employer Zip Code		###
NA006	BPROV	C 15 Company/Employer Province		###
NA007	BUSTYPE	C 30 Type of Business		###
NA008	CUSTOMER	C 1 Customer (Y/N)?	!	###
NA009	CUSTNUM	C 17 Customer Number	!!!-999999-999999	###
NA010	HOMCITY	C 20 Home City		###
NA011	HOMSTATE	C 2 Home State	!!	###
NA012	HOMZIP	C 10 Home Zip Code		###
NA013	HPROV	C 15 Home Province		###
NA014	AGE	N 3 Person's Age	999	###
NA015	DOB	D 8 Person's Date of Birth	99/99/99	###

Sheet1

NA016	SEX	C	1 Person's Sex	!	###
CA001	DATE	D	8 Date of Communication	99/99/99	###
CA002	LASTNAME	C	20 Communicator's Last Name		###
CA003	COMPANY	C	30 Company/Employer		###
CA004	BUSCITY	C	20 Company/Employer City		###
CA005	BUSSTATE	C	2 Company/Employer State	!!	###
CA006	BUSZIP	C	10 Company/Employer Zip Code		###
CA007	BPROV	C	15 Company/Employer Province		###
CA008	HOMCITY	C	20 Person's Home City		###
CA009	HOMSTATE	C	2 Person's Home State	!!	###
CA010	HOMZIP	C	10 Person's Home Zip Code		###
CA011	HPROV	C	15 Person's Home Province		###
CA012	TYPE	C	1 Type of Communication	!	###
CA013	TDESCRIP	C	20 Type Description		###
CA014	FOLLOWUP	C	1 Follow Up (Y/N)?	!	###
CA015	FOLLDATE	D	8 Follow Up Date	99/99/99	###
CA016	FTYPE	C	1 Follow Up Type	!	###
CA017	FDESCRIP	C	20 Follow Up Description		###
CA018	SUBJECT	C	30 Subject of Communication		###
CA019	COMMENT	C	24 Communication Comment		###
TA001	DATE	D	8 Task ToDo Date	99/99/99	###
TA002	TASK	C	50 Task To Do		###
TA003	PRIORITY	C	1 Task Priority	9	###
TA004	DONE	C	1 Task Completed (Y/N)?	!	###
TA005	WHENDONE	D	8 Task Completion Date	99/99/99	###
TA006	DAYS	N	5 Number of Days to Complete	99999	###
IA001	DATE	D	8 Invoice/Transaction Date	99/99/99	###
IA002	TRANSNUM	C	17 Transaction Number	!!!-999999-999999	###
IA003	CUSTNUM	C	17 Client Number	!!!-999999-999999	###
IA004	LASTNAME	C	20 Client's Last Name		###
IA005	EMPLOYER	C	30 Client Company/Employer		###
IA006	CITY	C	20 Client City		###
IA007	STATE	C	2 Client State	!!	###
IA008	ZIP	C	10 Client Zip Code		###
IA009	PROV	C	15 Client Province		###
IA010	SCODE	C	3 Service Code	!!!	###
IA011	SDESCRIP	C	30 Service Description		###
IA012	DAY_HOUR	C	1 Billed By Day or By Hour	!	###
IA013	HOURS	N	7 Number of Hours Billed	9999.99	###
IA014	HRATE	N	7 Hourly Rate	9999.99	###
IA015	DAYS	N	7 Number of Days Billed	9999.99	###
IA016	DRATE	N	7 Daily Rate	9999.99	###
IA017	AMOUNT	N	10 Invoice Amount	9999999.99	###
IA018	EXPENSES	N	10 Billable Expenses	9999999.99	###
IA019	PAID	N	10 Paid Amount	9999999.99	###
IA020	PDATE	D	8 Date Paid	99/99/99	###
IA021	IAGE	N	3 Age of Receivable in Days	999	###
IA022	BAL	N	10 Balance Due	9999999.99	###
SA001	LASTNAME	C	20 Last Name		###

Sheet1

SA002	COMPANY	C	35 Company/Employer		###
SA003	CITY	C	20 City		###
SA004	STATE	C	2 State	!!	###
SA005	ZIP	C	10 Zip Code		###
SA006	PROV	C	15 Province		###
SA007	ON1	D	8 Contact Date	99/99/99	###
SA008	TYPE1	C	1 Contact Type	!	###
SA009	DESC1	C	20 Contact Description		###
SA010	SUBJ	C	30 Subject of Contact		###
SA011	FOLLOW	C	1 Requires Follow Up (Y/N)?	!	###
SA012	WHEN	D	8 Follow Up Date	99/99/99	###
SA013	TYPE2	C	1 Follow Up Type	!	###
SA014	DESC2	C	20 Follow Up Description		###
SA015	REPLY	C	1 Replied (Y/N)?	!	###
SA016	WHEN2	D	8 Date Replied	99/99/99	###
SA017	TYPE3	C	1 Type of Reply	!	###
SA018	INNAME	C	1 In Master Name File (Y/N)?	!	###
MA001	LASTNAME	C	20 Last Name		###
MA002	EMPLOYER	C	30 Company/Employer		###
MA003	CITY	C	20 City		###
MA004	STATE	C	2 State	!!	###
MA005	ZIP	C	10 Zip Code		###
MA006	PROV	C	15 Province		###
MA007	AMOUNT	N	10 Amount	9999999.99	###
MA008	EXPENSE	N	10 Expense Amount	9999999.99	###
MA009	PAID	N	10 Amount Paid	9999999.99	###
MA010	BAL	N	10 Balance Due	9999999.99	###
WL001	DATE	D	8 Task Date	99/99/99	###
WL002	START	C	5 Task Start Time	99:99	###
WL003	SAMPM	C	2 Start Time is AM or PM	!!	###
WL004	END	C	5 Task End Time	99:99	###
WL005	EAMPM	C	2 End Time AM or PM	!!	###
WL006	TASK	C	60 Task Description		###
WL007	NOTES	M	10 Task Notes		###
NA017	NOTES	M	10 Notes		###
AA011	ANOTES	M	10 Notes		###
FA012	NOTES	M	10 Notes		###
EA014	NOTES	M	10 Notes		###
CA020	CNOTES	M	10 Notes		###
TA007	TNOTES	M	10 Notes		###
IA023	NOTES	M	10 Notes		###
SA019	NOTES	M	10 Notes		###
CL001	CLASSNUM	C	7 Course Code	!!!9999	###
CL002	CLASS	C	30 Course Name		###
CL003	FROM_D	D	8 Start Date	99/99/99	###
CL004	FROM_T	C	5 Start Time	99:99	###
CL005	TO_D	D	8 End Date	99/99/99	###
CL006	TO_T	C	5 End Time	99:99	###
CL007	FEE	N	9 Course Fee	999,999.99	###

Sheet1

CL008	WHERE	C	30	Location		###
CL009	MAX	N	3	Maximum Attendance	999	###
CL010	ATTEND	N	3	Number Registered	999	###
CL011	STATUS	C	1	Status	!	###
CL012	NOTES	M	10	Notes		###
RE001	LASTNAME	C	15	Last Name		###
RE002	FIRNAME	C	12	First Name		###
RE003	COMPANY	C	30	Company		###
RE004	TITLE	C	20	Title		###
RE005	ADDR1	C	30	Address-1		###
RE006	ADDR2	C	30	Address-2		###
RE007	CITY	C	20	City		###
RE008	STATE	C	2	State	!!	###
RE009	ZIP	C	10	Zip Code	!!!!!!!!!!	###
RE010	PROV	C	20	Province		###
RE011	BPHONE	C	14	Business Phone	(999) 999-9999	###
RE012	EXT	C	5	Extension	#####	###
RE013	HPHONE	C	14	Home Phone	(999) 999-9999	###
RE014	FAX	C	14	Fax	(999) 999-9999	###
RE015	CLASS	C	30	Course Name		###
RE016	CLASSNUM	C	7	Course Code	!!!9999	###
RE017	FROM_D	D	8	Start Date	99/99/99	###
RE018	FROM_T	C	5	Start Time	99:99	###
RE019	TO_D	D	8	End Date	99/99/99	###
RE020	TO_T	C	5	End Time	99:99	###
RE021	WHERE	C	30	Location		###
RE022	FEE	N	9	Course Fee	999,999.99	###
RE023	REGDATE	D	8	Date Registered	99/99/99	###
RE024	AMTPAID	N	9	Amount Paid	999,999.99	###
RE025	HOWPAID	C	1	How Paid	!	###
RE026	CHECKNUM	C	5	Check Number	#####	###
RE027	CHKDATE	D	8	Check Date	99/99/99	###
RE028	CREDIT	C	1	Charge Card	!	###
RE029	CNUM	C	19	Card Number	####-####-####-####	###
RE030	EXPIRE	C	5	Card Expiration	99/99	###
RE031	BAL	N	9	Balance Due	999,999.99	###
RE032	PAID_D	D	8	Date Paid	99/99/99	###
RE033	CANCEL	C	1	Cancellation?	!	###
RE034	CANDATE	D	8	Date Cancelled	99/99/99	###
RE035	ATTEND	C	1	Attended?	!	###
RE036	EVAL_T	C	1	Instructor Evaluation	9	###
RE037	EVAL_S	C	1	Student Evaluation	9	###
RE038	STATUS	C	1	Status	!	###
RE039	NOTES	M	10	Notes		###
SW001	SHARENUM	C	7	Product Code	!!!9999	###
SW002	SOFTWARE	C	30	Software Product		###
SW003	VERSION	C	5	Version Number	#####	###
SW004	COST	N	7	Cost	9,999.99	###
SW005	SHIPPING	N	7	Shipping Cost	9,999.99	###

Sheet1

SW006	NUMSOLD	N	6 Number Sold	999,999	###
SW007	LANGUAGE	C	15 Language Used		###
SW008	NOTES	M	10 Notes		###
SH001	LASTNAME	C	15 Last Name		###
SH002	FIRNAME	C	12 First Name		###
SH003	COMPANY	C	30 Company		###
SH004	TITLE	C	20 Title		###
SH005	ADDR1	C	30 Address-1		###
SH006	ADDR2	C	30 Address-2		###
SH007	CITY	C	20 City		###
SH008	STATE	C	2 State	!!	###
SH009	ZIP	C	10 Zip Code	!!!!!!!!!!	###
SH010	PROV	C	20 Province		###
SH011	BPHONE	C	14 Business Phone	(999) 999-9999	###
SH012	EXT	C	5 Extension	#####	###
SH013	HPHONE	C	14 Home Phone	(999) 999-9999	###
SH014	FAX	C	14 Fax	(999) 999-9999	###
SH015	SOFTWARE	C	30 Software Name		###
SH016	VERSION	C	5 Version Number	#####	###
SH017	SHARENUM	C	7 Product Code	!!!9999	###
SH018	REQUEST	D	8 Date Requested	99/99/99	###
SH019	QUAN	N	5 Quantity	99,999	###
SH020	ORDERBY	C	1 How Ordered	!	###
SH021	FEE	N	7 Cost	9,999.99	###
SH022	SHIPPING	N	7 Shipping	9,999.99	###
SH023	TAX	N	7 Tax	9,999.99	###
SH024	TOTAL	N	9 Total Amount	999,999.99	###
SH025	AMTPAID	N	9 Amount Paid	999,999.99	###
SH026	HOWPAID	C	1 How Paid	!	###
SH027	CHECKNUM	C	5 Check Number	#####	###
SH028	CHKDATE	D	8 Check Date	99/99/99	###
SH029	CREDIT	C	1 Charge Card	!	###
SH030	CNUM	C	19 Card Number	####-####-####-####	###
SH031	EXPIRE	C	5 Expiration Date	99/99	###
SH032	BAL	N	9 Balance Due	999,999.99	###
SH033	PAID_D	D	8 Date Paid	99/99/99	###
SH034	RETURN	C	1 Returned?	!	###
SH035	RETDATE	D	8 Date Returned	99/99/99	###
SH036	UPGRADE	C	1 Upgradeable?	!	###
SH037	SHIPDATE	D	8 Date Shipped	99/99/99	###
SH038	NOTES	M	10 Notes		###
NA017	bustele1	C	14 Business Phone-1	(999) 999-9999	###
NA018	bustele2	C	14 Business Phone-2	(999) 999-9999	###
NA019	busfax	C	14 Business Fax-1	(999) 999-9999	###
NA020	busfax2	C	14 Business Fax-2	(999) 999-9999	###
NA021	car	C	14 Cellular Phone	(999) 999-9999	###

FIELD\_VALD,C,80

gv > 0  
gv = 'Y' .or. gv = 'N'

gv >= 0  
gv = 'Y' .or. gv = 'N'  
gv > 0

gv = 'Y' .or. gv = 'N'

gv = 'M' .or. gv = 'F'

gv = 'Y' .or. gv = 'N'

gv = '1' .or. gv = '2' .or. gv = '3' .or. gv = '4' .or. gv = '5'  
gv = 'Y' .or. gv = 'N'

gv = 'D' .or. gv = 'H'

gv > 0

gv > 0

gv > 0

gv > 0

gv > 0

gv > 0

gv > 0

gv >= 0

gv >= 0

gv = 'Y' .or. gv = 'N'

gv = 'Y' .or. gv = 'N'

gv = 'Y' .or. gv = 'N'

gv = 'AM' .or. gv = 'PM'

gv = 'AM' .or. gv = 'PM'



gv = 'S' .or. gv = 'C' .or. gv = 'X' .or. gv = 'I' .or. gv = 'P'

gv='C' .or. gv='K' .or. gv='M' .or. gv='R' .or. gv='O'

gv='M' .or. gv='V' .or. gv='A' .or. gv='D' .or. gv='O'

gv='Y' .or. gv='N'

gv='Y' .or. gv='N'

gv='0' .or. gv='1' .or. gv='2' .or. gv='3' .or. gv='4' .or. gv='5'

gv='0' .or. gv='1' .or. gv='2' .or. gv='3' .or. gv='4' .or. gv='5'

gv='S' .or. gv='C' .or. gv='X' .or. gv='I' .or. gv='P'

gv='T' .or. gv='F' .or. gv='L' .or. gv='P' .or. gv='O'

gv='C' .or. gv='K' .or. gv='M' .or. gv='R' .or. gv='O'

gv='M' .or. gv='V' .or. gv='A' .or. gv='D' .or. gv='O'

gv='Y' .or. gv='N'

gv='Y' .or. gv='N'

FIELD\_MESG,C,74

Amount Must Be Greater ZERO!  
Enter a Y or N Only!

Amount Must Be Greater Than OR Equal to ZERO!  
Enter a Y or N Only!  
Amount Must Be Greater Than ZERO!

Enter a Y or N Only!

Enter M or F Only!

Enter Y or N Only!

Priority Must be a Number From 1 to 5 Only!  
Enter a Y or N Only!

Enter a D or H Only!  
Number of Hours Billed Must Be Greater Than ZERO!  
Rate Must Be Greater Than ZERO!  
Days Must Be Greater Than ZERO!  
Rate Must Be Greater Than ZERO!  
Amount Must Be Greater Than ZERO!  
Amount Must Be Greater Than ZERO!  
Amount Must Be Greater Than ZERO!

Amount Must Be Greater Than OR Equal to Zero!  
Amount Must Be Greater Than OR Equal to Zero!

Enter a Y or N Only!

Enter Y or N Only!

Enter a Y or N Only!

Must enter AM or PM only!

Must be AM or PM only!

Sheet1

S=Scheduled C=Completed X=Cancelled I=In Progress P=Postponed

C=Cash K=Cash M=Money Order R=Charge O=Other

M=Master Card V=Visa A=American Express D=Discover O=Optima

Y=Yes N=No

Y=Yes N=No

0=Unrated 1=Poor 2=Fair 3=Good 4=Very Good 5=Excellent

0=Unrated 1=Poor 2=Fair 3=Good 4=Very Good 5=Excellent

S=Scheduled C=Completed X=Cancelled I=In Progress P=Postponed

T=Telephone F=Fax L=Letter P=Purchase Order O=Other

C=Check K=Cash M=Money Order R=Charge O=Other

M=Master Card V=Visa A=American Express D=Discover O=Optima

Y=Yes N=No

Y=Yes N=No